



**LEARNING  
INNOVATIONS  
TRAINING  
TEAM**

## **SUBCONTRACTING POLICY**

Learning Innovations is required by the Education and Skills Funding Agency (ESFA) to provide the following information in relation to subcontracted activity;

Learning Innovations will, as requested by the ESFA, declare the amount of subcontracted provision undertaken, provide a declaration of the individual providers whom Learning Innovations subcontract with, this information is updated & published on the Learning Innovations website on an annual basis.

Learning Innovations are committed to delivering exceptional standards of learning and to provide a broad offer of learning opportunities and choice to all learners. To support this, we may enter into partnership delivery arrangements with a number of organisations to provide specialised education routes which augment Learning Innovations' current provision.

Learning Innovations will not subcontract whole programmes of learning, only elements of provision where greater and proven expertise will enhance the learner experience. This includes any mandatory element of End Point Assessment.

Learning Innovations will agree a price for specifically agreed delivery with partners prior to delivery commencement. Learning Innovations will not charge a management fee. Learning Innovations will identify the learners who will receive any delivery prior to any partner engagement. Each learner will be covered by a separate contract of delivery with Learning Innovations and the Partner as responsible parties. The terms of payment will be agreed and the partner will invoice Learning Innovations accordingly.

Prior to entering into any partnership, Learning Innovations will undertake checks to ensure that:

- the learning supplements and underpins our direct delivery to enhance the programme undertaken;
- all learners receive exceptional standards of learning which can be reflected in feedback and testimony; it should be clear and obvious that quality and learner satisfaction are key drivers for the subcontractor.
- the subcontractor is authorised by an appropriate awarding organisation;
- the subcontractor has a current UKPRN.
- Assessment of the subcontractor's Companies House records show a robust trading position.

Learning Innovations will work with partners to monitor provision on a monthly or quarterly basis, to ensure learner progress is consistent and feedback is positive. This will include performance assessment of activities such as teaching, learning and assessment.

This Policy will be published on Learning Innovations' internal systems and external website, as well as included in the commitment statement that is completed with employers at the start of programme. This policy will be updated annually as a minimum.

Signed

Jay Luke, Director

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